

Please complete this form indicating the documents you will use to prove residency.

**Bethalto Community Unit School District #8
Establishing Student Residency for New and Returning Students Form**

Student's Name	School	Grade

1) Please complete the following residency statement.

I, _____, the parent/guardian of _____, live at
(Printed Name of Parent/Guardian) (Printed Name of Student)
 _____, which is located within the Bethalto School District.
(Printed Address)

2) Requirements and Actions that Must Be Completed Each School Year.

Anyone seeking to enroll/register a student:

1. Must have a certified or registered birth certificate for the student on file. New enrollees **must present** a certified or registered birth certificate.
2. Must be able to provide proof of residency within the District by providing the required number of documents from **each** of the following categories. Please indicate which documents you **will** present to the district:

Category I (At least one document required)

- Most recent property tax bill and proof of payment, e.g. canceled check or Form 1098 (homeowners)
- Mortgage papers/Contract for Deed (homeowners)
- Signed and dated lease and proof of last month's payment, e.g. canceled check or receipt (renters)
- In lieu of lease: Notarized letter of residence from landlord/property manager (including his/her name and address) and proof of last month's payment, e.g. canceled check or payment receipt
- Parent/Guardian Living with a District Resident Form as well as this residency form to be completed when the person seeking to enroll a student is living with a district resident

Category II (At least one document required)

- Driver's license
- Vehicle registration
- Voter registration
- Most recent credit card bill
- Current public aid card
- Current homeowners/renters insurance policy and premium payment receipt
- Most recent gas, electric, and/or water bill
- Mail received at current residence

3) If you are unable to provide the required number of documents from each of the above categories, please review and, if applicable, complete the following:

Please check all that apply:

- Our family has not had a permanent residence since ____/____/____
 Address of last permanent residence: _____
- Last school attended: _____
- Living in a shelter; Sharing housing with other due to loss of housing, economic hardship, or similar reason;
- Living in a train or bus station, park, or in a car; Living in a hotel, motel, campground, or other similar situation;
- Living in an abandoned apartment/building; Disaster victim; Unaccompanied youth; The child is temporarily housed, awaiting DCFS permanent foster care placement; Other: _____

Your child may qualify for additional services. Please ask a district staff member for more information or contact the district's McKinney-Vento liaison.

The District reserves the right to evaluate the evidence presented and merely presenting the items listed does not guarantee admission. If a student is determined to be a nonresident of the District for whom tuition must be charged, the persons enrolling the student are liable for nonresident tuition from the date the student began attending a district school as a nonresident. A person who knowingly enrolls or attempts to enroll in this District on a tuition-free basis a student known by that person to be a nonresident of the District is guilty of a Class C misdemeanor, except in very limited situations as defined in State law (105 ILCS 5/10-20.12b(e)). A person who knowingly or willfully presents to the District any false information regarding the residency of a student for the purpose of enabling that student to attend any school in that District without the payment of a nonresident tuition charge is guilty of a Class C misdemeanor (105 ILCS 5/10-20.12b(f)).

Updated: Spring 2016

Parent/Guardian Signature: _____ Date: _____

Administrator Signature: _____ Date: _____